



MUTHAYAMMAL COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2018-19

(ODD SEMESTER)

Internal Academic Audit (2018-19) – ODD Semester

Introduction

The Internal Academic Audit was conducted on 17.07.2018 for the Academic Year (2018-19). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the External expert. The external expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

Internal Expert Member

S.No	Department	Expert Member
1	CSE	Dr.C.Nagarajan
2	ECE	Mr.P.Prasath
3	EEE and Mechanical Engineering	
4	Civil and Agricultural Engineering	Mrs. S.Selvarani
5	General Engineering	Mr.R.Ramesh



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Internal Quality Assurance Cell (IQAC)

12.07.2018

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2018-19) - ODD Semester

The Academic Audit meeting has been planned on 17.07.2018 at 10:00 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

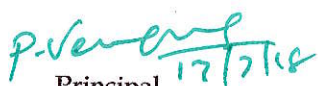
- Internal Academic Audit for the Academic Year (2018-19) - ODD Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	17.07.2018	11.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Civil and Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit


IQAC Coordinator
IQAC COORDINATOR
Muthayammal College of Engineering
Rasipuram-637 408, Namakkal Dist.
Tamilnadu.


Principal
PRINCIPAL
MUTHAYAMMAL COLLEGE OF ENGINEERING
KAKKAVERI - 637 408, RASIPURAM Tk.,
NAMAKKAL Dt., TAMIL NADU.

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17.07.2018

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2018-19)

List of Files Audited

- Academic Calendar and Test Schedule
- Laboratory equipment details and Department Stock Register
- Minutes of Faculty Meeting
- Course file
- Programmes Conducted in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Marks
- Exam Result Analysis

Overall Assessment :

- All the departments files are properly documented and updated
- Seminar and Smart Classrooms are employed to improve the Teaching Learning Process
- Department Events are conducted regularly for the benefit of students and faculty
- Societal Welfare Activities are conducted

Suggestions

- Skill developed Courses should be conducted utilizing the services of industry
- Improve the students Internship, training in the industry
- Students should be encouraged to do Mini Projects
- Students Counseling/Mentoring Record need to be updated
- Research Papers should be Published in Reputed Journals



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Action Taken

- Mentor Counseling Records are updated regularly
- Extension and Outreach activities are planned to increased
- Staff Members are motivated to publish two publications per year in reputed journals
- Career Guidance activities for Competitive Examinations and Higher Education was initiated
- Faculty Members are encouraged to apply for Funded Workshops, Seminars, FDPs and Conferences

IQAC Coordinator

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Principal

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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2018-19

(ODD SEMESTER)

Internal Academic Audit (2018-19) – ODD Semester

Introduction

The Internal Academic Audit was conducted on 28.12.2018 for the Academic Year (2018-19). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the External expert. The external expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

Internal Expert Member

S.No	Department	Expert Member
1	CSE	Dr.C.Nagarajan
2	ECE	Mr.P.Prasath
3	EEE and Mechanical Engineering	Dr.C.Suganthi
4	Civil and Agricultural Engineering	Mrs. S.Selvarani
5	General Engineering	Mr.R.Ramesh



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Internal Quality Assurance Cell (IQAC)

24.12.2018

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2018-19) - ODD Semester

The Academic Audit meeting has been planned on 28.12.2018 at 10:00 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:


- Internal Academic Audit for the Academic Year (2018-19) - ODD Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	28.12.2018	10.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Civil and Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit


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28.12.2018

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2018-19)

List of Files Audited

- CIA and Model Exam Test Schedule, Result analysis
- Department Stock Register
- Minutes of Faculty Meeting
- Class Committee
- Programmes Conducted in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Marks
- End Semester Exam Result Analysis

Overall Assessment :

- All the departments files are properly documented and updated
- Seminar and Smart Classrooms are employed to improve the Teaching Learning Process
- Department Events are conducted regularly for the benefit of students and faculty
- Societal Welfare Activities are conducted

Suggestions

- Skill developed Courses should be conducted utilizing the services of industry
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Action Taken

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- Staff Members are motivated to publish two publications per year in reputed journals
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- Faculty Members are encouraged to apply for Funded Workshops, Seminars, FDPs and Conferences

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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2018-19

(EVEN SEMESTER)

Internal Academic Audit (2018-19) – Even Semester

Introduction

The Internal Academic Audit was conducted on 03.01.2019 for the Academic Year (2018-19). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the External expert. The external expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

Internal Expert Member

S.No	Department	Expert Member
1	CSE	Dr.C.Nagarajan
2	ECE	Mr.P.Prasath
3	EEE and Mechanical Engineering	Dr.C.Suganthi
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Internal Quality Assurance Cell (IQAC)

26.12.2018

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2018-19) - Even Semester

The Academic Audit meeting has been planned on 03.01.2019 at 10:30 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

- Internal Academic Audit for the Academic Year (2018-19) - Even Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	03.01.2019	11.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Civil and Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit



IQAC Coordinator

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Tamilnadu.

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03.01.2019

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2018-19)

List of Files Audited

- CIA and Model Exam Test Schedule
- Department Stock Register
- Minutes of Faculty Meeting
- Class Committee
- Programmes Conducted in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Marks
- End Semester Exam Result Analysis

Overall Assessment :

- All the departments files are properly documented and updated
- Seminar and Smart Classrooms are employed to improve the Teaching Learning Process
- Department Events are conducted regularly for the benefit of students and faculty
- Societal Welfare Activities are conducted

Suggestions

- Skill developed Courses should be conducted utilizing the services of industry
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Action Taken

- Mentor Counseling Records are updated regularly
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- Career Guidance activities for Competitive Examinations and Higher Education was initiated
- Faculty Members are encouraged to apply for Funded Workshops, Seminars, FDPs and Conferences

G. M. 31.11.19

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Muthayammal College of Engineering
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Tamilnadu.

P. V. 31.11.19

Principal

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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2018-19

(EVEN SEMESTER)

Internal Academic Audit (2018-19) –

Even Semester

Introduction

The Internal Academic Audit was conducted on 29.03.2019 for the Academic Year (2018-19). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the External expert. The external expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

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Internal Quality Assurance Cell (IQAC)

22.03.2019

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2018-19) - Even Semester

The Academic Audit meeting has been planned on 29.03.2019 at 11:30 A.M in the Principal Cabin along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

- Internal Academic Audit for the Academic Year (2018-19) - Even Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	29.03.2019	11.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Civil and Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit


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29.03.2019

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2018-19)

List of Files Audited

- Result performance for the CIA and Model Exam
- Major equipment list in the laboratory
- Minutes of Faculty Meeting
- Class Committee
- Programmes Conducted in the Department
- Course file
- Log book
- Students Attendance
- Internal Assessment Test
- Internal Marks
- End Semester Exam Result Analysis

Overall Assessment :

- Department Events are conducted regularly for the benefit of students and faculty
- All the departments files are properly documented and updated
- Seminar and Smart Classrooms are employed to improve the Teaching Learning Process
- Societal Welfare Activities are conducted

Suggestions

- Motivate the Students to do Mini Projects
- Value added / skill development Courses should be conducted utilizing the services of industry
- Improve the students Internship, training in the industry
- Students Counseling/Mentoring Record need to be updated
- Research Papers should be Published in Reputed Journals



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