



MUTHAYAMMAL COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2019-20

(ODD SEMESTER)

Internal Academic Audit (2019-20) – ODD Semester

Introduction

The Internal Academic Audit was conducted on 11.07.2019 for the Academic Year (2019-20). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert. The internal expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

Internal Expert Member

S.No	Department	Expert Member
1	CSE	Dr.C.Nagarajan
2	ECE	Mr.P.Prasath
3	EEE and Mechanical Engineering	Dr.C.Suganthi
4	Agricultural Engineering	Mrs. S.Selvarani
5	General Engineering	Mr.R.Ramesh



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Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



Internal Quality Assurance Cell (IQAC)

05.07.2019

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2019-20) - ODD Semester

The Academic Audit meeting has been planned on 11.07.2019 at 11:00 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

- Internal Academic Audit for the Academic Year (2019-20) - ODD Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	11.7.2019	10.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit



IQAC Coordinator

IQAC COORDINATOR
Muthayammal College of Engineering
Rasipuram-637 408, Namakkal Dist.
Tamilnadu.

Copy to

The Secretary for Kind Information,
IQAC Members,
The HoD's
Office



Principal

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MUTHAYAMMAL COLLEGE OF ENGINEERING
KAKKAVERI - 637 408, RASIPURAM Tk.,
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11.07.2019

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit & Action Taken AY (2019-20)

List of Files Audited

- Academic Calendar AY (2019-20)
- Department Stock Register
- Minutes of Faculty Meeting
- Programmes Conducted in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Marks
- End Semester Exam Result Analysis

Overall Assessment :

- All the departments files are properly documented and updated
- Seminar and Smart Classrooms are employed to improve the Teaching Learning Process
- Department Events are conducted regularly for the benefit of students and faculty
- Societal Welfare Activities are conducted

Suggestions

- Skill Development programme should be conducted utilizing the services of industry
- Students should be encouraged to attend Hackathons
- Students Counseling/Mentoring Record need to be updated
- Research Papers should be Published in Reputed Journals
- Faculty Members need to focus on funded research projects from various funding agencies



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Action Taken

- Mentor Counseling Records are updated regularly
- Extension and Outreach activities are planned to increased
- Staff Members are motivated to publish two publications per year in reputed journals
- Career Guidance activities for Competitive Examinations and Higher Education was initiated
- Faculty Members are encouraged to apply for Funded Workshops, Seminars, FDPs and Conferences

IQAC Coordinator

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Muthayammal College of Engineering
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Tamilnadu.

Principal

PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2019-20

(ODD SEMESTER)

Internal Academic Audit (2019-20) – ODD Semester

Introduction

The Internal Academic Audit was conducted on 02.12.2019 for the Academic Year (2019-20). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert. The internal expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

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Internal Quality Assurance Cell (IQAC)

29.11.2019

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2019-20) - ODD Semester

The Academic Audit meeting has been planned on 02.12.2019 at 11:00 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

- Internal Academic Audit for the Academic Year (2019-20) - ODD Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	2.12.2019	11.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit


IQAC Coordinator

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Muthayammal College of Engineering

Rasipuram-637 408, Namakkal Dist.

Copy to **Tamilnadu.**


Principal

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02.12.2019

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit & Action Taken AY (2019-20)

List of Files Audited

- Test Schedule and CIA test results
- Laboratory Equipment
- Minutes of Faculty Meeting
- Programmes Conducted in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Marks
- Exam Result Analysis

Overall Assessment :

- All the departments files are properly documented and updated
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Action Taken

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 2/12/19

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 2/12/19

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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2019-20

(EVEN SEMESTER)

Internal Academic Audit (2019-20) – Even Semester

Introduction

The Internal Academic Audit was conducted on 06.01.2020 for the Academic Year (2019-20). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert. The internal expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

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Internal Quality Assurance Cell (IQAC)

02.01.2020

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2019-20) - Even Semester

The Academic Audit meeting has been planned on 06.01.2020 at 11:00 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

- Internal Academic Audit for the Academic Year (2019-20) - Even Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	06.1.2020	11.30 AM	CSE
2		12 Noon	ECE
3		1.00 PM	EEE and Mechanical Engg
4		2.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit



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06.01.2020

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit & Action Taken AY (2019-20)

List of Files Audited

- Test Schedule (2019-20)
- Laboratory equipment and Department Stock Register
- Minutes of Faculty Meeting
- Programmes Conducted in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Marks
- Course File

Overall Assessment :

- All the departments files are properly documented and updated
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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year

2019-20

(EVEN SEMESTER)

Internal Academic Audit (2019-20) – Even Semester

Introduction

The Internal Academic Audit was conducted on 09.03.2020 for the Academic Year (2019-20). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert. The internal expert has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

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Internal Quality Assurance Cell (IQAC)

05.03.2020

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2019-20) - Even Semester

The Academic Audit meeting has been planned on 09.03.2020 at 11:30 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

- Internal Academic Audit for the Academic Year (2019-20) - Even Semester

Academic Audit Schedule

S.No	Date	Time	Department
1	9.3.2020	11.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit



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09.03.2020

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit & Action Taken AY (2019-20)

List of Files Audited

- CIA and Model Exam Test Schedule and test results
- Stock register and Laboratory Equipment
- Minutes of Faculty Meeting
- Programmes Conducted in the Department
- Course File
- Students Attendance
- Internal Assessment Test
- Internal Marks
- Exam Result Analysis

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