

J IQAC

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Rasipuram - 637 408, Namakkal Dist., Tamil Nadu

INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year
2021-22
(ODD SEMESTER)

Internal Academic Audit (2021-22) – ODD Semester

Introduction

The Internal Academic Audit was conducted on 27.07.2021 for the Academic Year (2021-22). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert member. The internal expert member has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

S.No	Department	Expert Member	
1	CSE and AI&DS	Dr.C.Nagarajan	
2	ECE	Dr.P.Prasath	
3	EEE and Mechanical Engineering	al Engineering Dr.C.Suganthi	
4	Agricultural Engineering	Mrs. S.Selvarani	
5	General Engineering	Dr.R.Ramesh	



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Internal Quality Assurance Cell (IQAC)

22.07.2021

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2021-22) - ODD Semester

The Academic Audit meeting has been planned on 27.07.2021 at 10:00 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

Internal Academic Audit for the Academic Year (2021-22) - ODD Semester

Academic Audit Schedule

S.No	Date	Time	Department
1		10.30 AM	CSE and AI&DS
2	27.7.2021	12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit

J.M22/7/21 **IQAC** Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering Rasipuram-637 408, Namakkal Dist. Tamilnadu.

PRINCIPAL **MUTHAYAMMAL COLLEGE OF ENGINEERING**

KAKKAVERI - 637 408, RASIPURAM TK., NAMAKKAL DE, TAMIL NADU.

Copy to

The Secretary for Kind Information, IQAC Members, The HoD's Office



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27.07.2021

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2021-22)

List of Files Audited

- Academic Calendar and Test Schedule AY (2021-22)
- Department Budget File
- Department Circular & Faculty Meeting Minutes
- Programmes Organized in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Mark
- End Semester Exam Result Analysis
- Course file (Theory)
- Course file (Laboratory)
- Student and Faculty Activities

Overall Assessment:

- All the files are properly documented and updated
- Smart Classrooms are utilized for Teaching Learning Process
- Department Events are conducted regularly for the benefit of students and faculty
- Societal Welfare Activities are conducted

- Need to increase the students Field Projects, Inplant training and Internship
- Value Added Courses should be planned to conduct through industry
- Students should be encouraged for doing Mini Projects
- Students Counseling/Mentoring Record need to be updated



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- Students should be Encouraged for Higher Studies and Competitive Examinations
- Research Papers should be Published in Reputed Journals
- Faculty Members need to focus on Funded Research Projects from various Funding Agencies

Action Taken

- Staff Members are motivated to Publish two Publications per Year in Reputed Journals
- Mentor and Counseling Records are updated regularly
- Initiate Career Guidance activities for Competitive Examinations and Higher Education was organized for students
- More Extension and Outreach activities are planned
- Faculty Members are motivated to apply for Funded Workshops, Seminars,
 FDPs and Conferences

IQAC Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering Rasipuram-637 408, Namakkal Dist. Tamilnadu. Principal

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Rasipuram - 637 408, Namakkal Dist., Tamil Nadu

INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year
2021-22
(ODD SEMESTER)

Internal Academic Audit (2021-22) – ODD Semester

Introduction

The Internal Academic Audit was conducted on 22.11.2021 for the Academic Year (2021-22). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert member. The internal expert member has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

S.No	Department	Expert Member Dr.C.Nagarajan	
1	CSE and AI&DS		
2	ECE	Dr.P.Prasath	
3	EEE and Mechanical Engineering	Dr.C.Suganthi	
4	Agricultural Engineering	Mrs. S.Selvarani	
5	General Engineering	Dr.R.Ramesh	



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Internal Quality Assurance Cell (IQAC)

15.11.2021

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Sub: Internal Academic Audit for the Academic Year (2021-22) - ODD Semester

The Academic Audit meeting has been planned on 22.11.2021 at 11:00 A.M in the Principal cabin along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

• Internal Academic Audit for the Academic Year (2021-22) - ODD Semester

Academic Audit Schedule

S.No	Date	Time	Department
1		11.00 AM	CSE and AI&DS
2		12 Noon	ECE
3	22.11.2021	1.30 PM	EEE and Mechanical Engineering
4		2.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit

IOAC Coordinate DINATOR

Muthayammal College of Engineering Rasipuram-637 408, Namakkal Dist. Tamilnadu.

Copy to

Principal PRINCIPAL

MUTHAYAMMAL COLLEGE OF ENGINEERING KAKKAVERI - 637 408, RASIPURAM T/k , NAMAKKAL Dt., TAMIL NADU.

The Secretary for Kind Information, IQAC Members,
The HoD's
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22.11.2021

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2021-22)

List of Files Audited

- Test Schedule
- Department Circular & Faculty Meeting Minutes
- Programmes Organized in the Department
- Students Attendance
- Internal Assessment Test
- Internal Mark
- Course file (Theory)
- Course file (Laboratory)
- Student and Faculty Activities

Overall Assessment:

- Department Events are conducted regularly for the benefit of students and faculty
- All the files are properly documented and updated
- Societal Welfare Activities are conducted
- Smart Classrooms are utilized for Teaching Learning Process

- Students Counseling/Mentoring Record need to be updated
- Encourage the students to do Field Projects, Inplant training and Internship
- Faculty Members need to focus on Funded Research Projects from various Funding Agencies
- Value Added Courses should be planned to conduct through industry
- Students should be encouraged for doing Mini Projects



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- Students should be Encouraged for Higher Studies and Competitive Examinations
- Research Papers should be Published in Reputed Journals

Action Taken

- Faculty Members are motivated to apply for Funded Workshops, Seminars,
 FDPs and Conferences
- Staff Members are motivated to Publish two Publications per Year in Reputed Journals
- More Outreach activities are planned
- Mentor and Counseling Records are updated regularly
- Initiate Career Guidance activities for Competitive Examinations and Higher Education was organized for students

IQAC Coordinator

Principal

PRINCIPAL MUTHAYAMMAL COLLEGE OF ENGINEERING

KAKKAVERI - 637 408, RASIPURAM TK., NAMAKKAL Dt., TAMIL NADU



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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year
2021-22
(EVEN SEMESTER)

Internal Academic Audit (2021-22) – Even Semester

Introduction

The Internal Academic Audit was conducted on 10.01.2022 for the Academic Year (2021-22). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert member. The internal expert member has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

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1	CSE and AI&DS	Dr.C.Nagarajan	
2	ECE	Dr.P.Prasath	
3	EEE and Mechanical Engineering	nical Engineering Dr.C.Suganthi	
4	Agricultural Engineering	Mrs. S.Selvarani	
5	General Engineering	Dr.R.Ramesh	



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03.01.2022

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2021-22) - EVEN Semester

The Academic Audit meeting has been planned on 10.01.2022 at 10:00 A.M in the exam cell along with its executive body members. All the audit committee members are asked to attend the meeting.

Agenda for the meeting:

• Internal Academic Audit for the Academic Year (2021-22) - Even Semester

Academic Audit Schedule

S.No	Date	Time	Department
1		10.00 AM	CSE and AI&DS
2	10.1.2022	11.00 AM	ECE
3		12.30 PM	EEE and Mechanical Engg
4	79-23 177	1.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit

CAC COORDINATOR

Muthayammal College of Engineering Rasipuram-637 408, Namakkal Dist.
Tamilnadu.

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10.01.2022

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2021-22)

List of Files Audited

- Test Schedule AY (2021-22)
- Department Budget File
- Department Circular & Faculty Meeting Minutes
- Programmes Organized in the Department
- Students Bio-Data
- Students Attendance
- Internal Assessment Test
- Internal Mark
- End Semester Exam Result Analysis
- Course file (Theory)
- Course file (Laboratory)
- Student and Faculty Activities

Overall Assessment:

- Smart Classrooms and Seminar halls are utilized for Teaching Learning Process
- All the files are properly documented and updated
- Department Events are conducted regularly for the benefit of students and faculty
- Societal Welfare Activities are conducted

- Value Added Courses / Certificate courses should be planned to conduct through industry
- Students Counseling/Mentoring Record need to be updated
- Motivate the students to do Field Projects, Inplant training and Internship
- Faculty Members need to focus on Funded Research Projects from various Funding Agencies



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- Students should be encouraged for doing Mini Projects
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- Research Papers should be Published in Reputed Journals

Action Taken

- Initiate Career Guidance activities for Competitive Examinations and Higher Education was organized for students
- Faculty Members are motivated to apply for Funded Workshops, Seminars,
 FDPs and Conferences
- Staff Members are motivated to Publish two Publications per Year in Reputed Journals
- More Outreach activities are planned

Mentor and Counseling Records are updated regularly

IQAC Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering Rasipuram-637 408, Namakkal Dist. Tamilnadu. Principal

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MUTHAYAMMAL COLLEGE OF ENGINEERING
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INTERNAL QUALITY ASSURANCE CELL

Report on Internal Academic Audit & Action Taken

Academic Year
2021-22
(EVEN SEMESTER)

Internal Academic Audit (2021-22) – Even Semester

Introduction

The Internal Academic Audit was conducted on 18.03.2022 for the Academic Year (2021-22). The Audit was conducted to provide an opportunity for a regular Strategic Review of Teaching and Learning Activities of the Departments. The Internal Marks Calculation Document was presented by the Heads of Departments to the internal expert member. The internal expert member has gone through the documents provided by the Departments and verified. The Consolidated Report was prepared based on the findings of the expert. The Suggestions for Improvement and Action Taken Report are given below.

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Internal Quality Assurance Cell (IQAC)

14.03.2022

CIRCULAR

Sub: Internal Academic Audit for the Academic Year (2021-22) - EVEN Semester

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Agenda for the meeting:

Internal Academic Audit for the Academic Year (2021-22) - Even Semester

Academic Audit Schedule

S.No	Date	Time	Department
1		11.00 AM	CSE and AI&DS
2	18.3.2022	11.30 AM	ECE
3	10.5.2022	12.30 PM	EEE and Mechanical Engg
4		1.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit

IQAC Coordinator

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Muthayammal College of Engineering Rasipuram-637 408, Namakkal Dist.

Tamilnadu.

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18.03.2022

Internal Quality Assurance Cell (IQAC)

Report on Academic Audit AY (2021-22)

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Mentor and Counseling Records are updated regularly

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NAMAKKAL DE, TAMIL NADU