



MUTHAYAMMAL COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/01

11.06.2018

CIRCULAR

The Internal Quality Assurance Cell (IQAC) meeting is arranged on 12.06.18 at 11:00 A.M in the Principal's office. All the HoDs and IQAC Members are asked to be present for the meeting.

Agenda for the meeting:

1. Welcome note by IQAC coordinator
2. Appointed chairperson


IQAC Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering

Rasipuram - 637 408, Namakkal Dist.

Copy to

The Secretary for Kind Information,

The HoD's

Office

Notice Board


Principal

Principal

PRINCIPAL

MUTHAYAMMAL COLLEGE OF ENGINEERING
KAKKAVERI - 637 408, RASIPURAM Tk.
NAMAKKAL Dt., TAMIL NADU.



MUTHAYAMMAL COLLEGE OF ENGINEERING

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Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/02

12.06.2018

Minutes of Meeting - 1

Date of Meeting: 12.06.2018

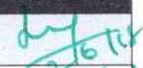
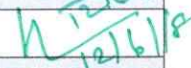
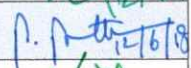


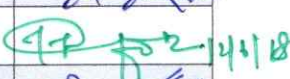


Time : 11.00 AM

Place : Principal Cabin

The Following Points were Discussed:

- Dr. P. Venugopal, Principal was appointed as a New Chairperson
- IQAC members are introduced
- IQAC Coordinator explained the function of the IQAC

Members Present:

Name	Position	Signature
Dr.P.Venugopal	Chairperson	
Dr.C.Nagarajan	Coordinator IQAC	
Mr.P.Prasath	Senior Administrative Officers	
Dr.N.K.Kuppusamy	Senior Administrative Officers	
Mrs. S.Selvarani	Senior Administrative Officers	
Dr. D.Maheswari	Senior Administrative Officers	
Mr.R.Ramesh	Senior Administrative Officers	
Mr.P.Tamilchelvan	Teachers	


Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering
Rasipuram-637 408, Namakkal Dist.
Tamilnadu.


Principal

PRINCIPAL
MUTHAYAMMAL COLLEGE OF ENGINEERING
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Rasipuram - 637 408, Namakkal Dist., Tamil Nadu



Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/03

16.07.2018

CIRCULAR

The Internal Quality Assurance Cell (IQAC) meeting is arranged on 20.07.18 at 11:00 A.M in the Principal's office. All the HoDs and IQAC Members are asked to be present for the meeting.

Agenda for the meeting:

1. Welcome note by Principal
2. Class room facilities
3. Laboratory facilities
4. ICT facilities
5. Programmes proposed - FDP, Seminar, Workshop and Guest Lecturer
6. Library Resources and Digital Library
7. Signing of MOU's
8. Academic Administrative Audit (AAA)
9. NAAC
10. Sports Facilities


IQAC Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering

Rasipuram - 637 408, Namakkal Dist.

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Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/04

20.07.2018

Minutes of Meeting - 2

Date of Meeting: 20.07.2018

Time : 11.00 AM

Place : Principal Cabin

The Following Points were Discussed:

- Review of Class room and Laboratory facilities
- Review of ICT
- FDP, Workshop, seminar and Guest Lecturer conducted by the department
- AAA were scheduled between 24.09.2018 and 27.09.2018
- Review of Library Resources and Digital Library
- Review of Mentor and Mentees
- Conduct of Sports activities

Members Present:

Name	Position	Signature
Dr.P.Venugopal	Chairperson	
Dr.C.Nagarajan	Coordinator IQAC	
Mr.P.Prasath	Senior Administrative Officers	
Mrs. S.Selvarani	Senior Administrative Officers	
Dr. D.Maheswari	Senior Administrative Officers	
Mr.R.Ramesh	Senior Administrative Officers	
Mr.P.Tamilchelvan	Teachers	
Mrs. K.Umamaheswari	Teachers	

Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering
Rasipuram-637 408, Namakkal Dist.
Tamilnadu.

Principal

PRINCIPAL

MUTHAYAMMAL COLLEGE OF ENGINEERING
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Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/05

Action Taken Report - Meeting conducted on 20.07.18, AY (2018-19)

Action Taken

- ICT Facilities and improved.
- Library Resources are enhanced
- Department wise remedial class are organized and conducted
- Faculty Members are encouraged to attend the Workshops, Seminars, FDPs , and Conferences
- Sports Activities are increased
- AAA were rescheduled between 07.01.2019 - 10.01.2019
- Counseling hours allotted for Mentors


20/7/18
IQAC Coordinator

IQAC COORDINATOR
Muthayammal College of Engineering
Rasipuram-637 408, Namakkal Dist.
Tamilnadu.


20/7/18
Principal

PRINCIPAL
MUTHAYAMMAL COLLEGE OF ENGINEERING
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Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/06

02.01.2019

CIRCULAR

The Internal Quality Assurance Cell (IQAC) meeting is arranged on 03.01.19 at 11:00 A.M in the Principal's office. All the HoDs and IQAC Members are asked to be present at the meeting.

Agenda for the meeting:

- External Academic Audit for the Academic Year (2018-19) - ODD Sem

Academic Audit Schedule

S.No	Date	Time	Department
1	07.01.2019	10.30 AM	CSE
2		12 Noon	ECE
3		2.00 PM	EEE and Mechanical Engg
4		3.30 PM	Agricultural Engg

All the faculty members are informed to complete their file and submit for the audit


IQAC Coordinator

IQAC COORDINATOR

Muthayammal College of Engineering

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MUTHAYAMMAL COLLEGE OF ENGINEERING

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Rasipuram - 637 408, Namakkal Dist., Tamil Nadu
Internal Quality Assurance Cell (IQAC)



MCE/IQACMOM/2018-19/07

12.01.2019

Report on Academic Audit & Action Taken AY (2018-19)

List of Files Audited

- AU New Regulation
- Academic Calendar and Master Time table
- Department Budget File
- Department Circular & Minutes of Faculty Meeting
- Programmes Organized in the Department
- Students Attendance
- Internal Assessment Test
- Internal Mark
- End Semester Exam Result Analysis

Overall Assessment :

- Files are maintained properly and updated
- ICT usages in the Teaching Learning Process
- Benefit of students and faculty in the Department Events which are conducted regularly

Suggestions

- Improve the students Internship, training in the industry
- Skill developed Courses should be conducted utilizing the services of industry
- Students should be encouraged to do Mini Projects
- Students Counseling/Mentoring Record need to be updated
- Research Papers should be Published in Reputed Journals

Action Taken

- Counseling Hours of the students is increased and the Mentor Counseling Records are updated
- Outreach activities are improved
- Staff Members are motivated to publish two papers per year in reputed Journals


IQAC Coordinator

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Tamilnadu.


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Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/08

26.03.2019

CIRCULAR

The Internal Quality Assurance Cell (IQAC) meeting is arranged on 29.03.19 at 10:00 A.M in the Principal's office. All the HoDs and IQAC Members are asked to be present at the meeting.

Agenda for the meeting:

1. Welcome note by Principal
2. ICT facilities
3. NAAC Criteria
4. Programmes Conducting- National / International Conference
5. Digital Library Usages
6. Signing of MOU's
7. Cultural and Sports activities


IQAC Coordinator

IQAC COORDINATOR

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Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/09

29.03.2019

Minutes of Meeting - 4

Date of Meeting: 29.03.2019

Time : 10.00 AM

Place : Principal Cabin

The Following Points were Discussed:

- Review of ICT facilities and usages
- Review of NAAC Criteria
- Club activities conducted by the department
- Review of Digital Library usages
- Review of Mentor and Mentees
- Conduct Sports activities and Cultural events

Members Present:

Name	Position	Signature
Dr.P.Venugopal	Chairperson	
Dr.C.Nagarajan	Coordinator IQAC	
Mr.P.Prasath	Senior Administrative Officers	
Dr.C.Suganthi	Senior Administrative Officers	
Mrs. S.Selvarani	Senior Administrative Officers	
Dr. D.Maheswari	Senior Administrative Officers	
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Internal Quality Assurance Cell (IQAC)

MCE/IQACMOM/2018-19/10

Action Taken Report - Meeting conducted on 29.03.19, AY (2018-19)

Action Taken

- ICT Facilities are improved.
- Digital Library Resources are enhanced
- Department wise club activities organized and conducted
- Faculty Members are encouraged to attend the National / International Conferences
- Cultural and Sports Activities are increased
- Counseling Hours allotted for Mentors


29/3/19
IQAC Coordinator

IQAC COORDINATOR

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Tamilnadu.


29/3/19
Principal

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